



Prince of Peace Preschool & Kindergarten - 14208 NE 249th St. Battle Ground, WA 98604
 (360) 687-2448 - preschool@princeofpeacebg.com

2024 – 2025 Class Listings

In order to secure enrollment, please submit the non-refundable \$85.00 (Preschool) or \$165.00 (Kindergarten) registration fee with a copy of this form for each child you are registering. Please make checks payable to: **Prince of Peace Preschool**. Thank you.

Child's Name: _____ Male Female

Today's Date: _____ Child's Age: _____ Birthdate: _____

Parent's Names: _____

Home Address: _____

Mom Phone: _____ Mom Email: _____

Dad Phone: _____ Dad Email: _____

Allergies: _____

Please circle your class preference:

Class Sessions	Age on Aug. 31 2024	Time	Monthly Tuition
Toddler Class Friday	2 Years	9:00am-11:30am	\$150.00
Mon/Wed	3 Years	9:00am-11:30am	\$225.00
Tues/Thurs	3 Years	9:00am-11:30am	\$225.00
Class Extension Time	3 Years	11:30am-1:00pm	\$8.00/Day
Mon/Wed/Fri	4 Years	9:00am-1:00pm	\$385.00
Tues/Thurs	4 Years	9:00am-1:00pm	\$275.00
Kindergarten	5 Years	9:00am-1:00pm	\$490.00
Summer Camp	3-8 Years	9:00am-12:00pm M-F	\$100.00
<i>*Waitlist Options</i>			
Four's Classes PM Option	4 Years	12:00pm-4:00pm	\$275.00 or \$385.00
Kindergarten PM Option	5 Years	12:00pm-4:00pm	\$490.00

*A waitlist will be established. Enrollment & class running will be determined by August 1, 2024. *



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Enrollment Application

Child Information

Child's Name: _____ Birth date: _____

Nickname: _____ Age: _____ Sex: _____

Home Address: _____ City: _____ Zip Code: _____

Email: _____

Home Church: _____ Baptized: Yes No

Family Information

Child lives with: Both Parents Single Parent Guardian Other

Mother's Name: _____ Phone: _____

Occupation: _____ Employer: _____ Work Hrs: _____

Work Address: _____ Work Phone: _____

Father's Name: _____ Phone: _____

Occupation: _____ Employer: _____ Work Hrs: _____

Work Address: _____ Work Phone: _____

In addition to parents, list others living in the same household/relationship to child/sex:

List those who may help with pickup/drop off besides Mom & Dad:

Name: _____ Phone: _____

Relationship to child: _____ Age (siblings): _____ Sex: _____

Address: _____ Pickup: Dropoff:

Name: _____ Phone: _____

Relationship to child: _____ Age (siblings): _____ Sex: _____

Address: _____ Pickup: Dropoff:

Name: _____ Phone: _____

Relationship to child: _____ Age (siblings): _____ Sex: _____

Address: _____ Pickup: Dropoff:

Name: _____ Phone: _____

Signed: _____ Date: _____



Allergy or Health Problems/Concerns

Food Allergies: _____ Treatment: _____

Other: _____ Treatment: _____

Medical Information

Doctor's Name/Facility: _____ Phone: _____

Address: _____

(In extreme emergency, a staff member will accompany your child to the nearest emergency facility.)

Emergency Numbers

(When listing an emergency number, please try to have at least one local number.)

List two person authorized by you to assume emergency responsibility for your child if you cannot be reached.

Name: _____ Phone: _____

Relationship to child: _____ Address: _____

Name: _____ Phone: _____

Relationship to child: _____ Address: _____

Medical Release

In the event of accident or sudden illness, when the parents or designated emergency names & numbers (listed above) cannot be reached immediately, I hereby authorize Prince of Peace Preschool/Kindergarten personnel to obtain any needed medical and/or hospital treatment for my child. I will assume any expense incurred by such emergency care.

1st Hospital Preferred: _____ Phone: _____

2nd Hospital Preferred: _____ Phone: _____

Caring Helps

Our staff want to be caring and helpful in assisting your child's adjustment to Preschool & Kindergarten. Please add any information below that would be helpful in understanding your child such as likes/dislikes, special fears, sleeping patters, unusual eating habits, death of a pet or loved one and any recent changes in your family situation.

Signed: _____ Date: _____



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Class Extension Program

3 Year Old Preschool Sessions

2024 – 2025

This year we will continue to offer an opportunity to extend your child's learning experience, here at Prince of Peace Preschool & Kindergarten. This extension is available to the Monday/Wednesday or Tuesday/Thursday 3 year old class only.

Each day this class offers a new learning project and/or craft, writing and/or math learning, reading, free choice time (learning through play), lunch time, and physical education. Families are responsible for providing a lunch for their child.

There are two different options for this program. You may sign your child up for extension only on the days the child is registered for regular class sessions. The program runs from 11:30am – 1:00pm for a cost of \$8.00 per day. You will need to commit to the class extension program for the school year; this is not a drop-in class. You will receive a monthly bill the last week of each month. This tuition will be due the first week of each month, like all other school tuitions.

To register, please circle Class Extension on the Class Listing's page. Then fill out the details below. There is no additional registration fee for this class.

Child's Name: _____ Regular Class Days: Monday/Wednesday
 Tuesday/Thursday

Today's Date: _____ Phone: _____

Parent's Names: _____

Yes, please register my child for \$8/day in the Class Extension program for the following:

- 11:30am – 1:00pm Monday/Wednesday
- 11:30am – 1:00pm Tuesday/Thursday



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Tuition Agreement Form 2024- 2025

Dear Families,

Please carefully read the information below. Then fill out, sign and return to the school on or before the Orientation Day. Thank you!

Tuition Fees:

- \$1350.00 annual - \$150.00 per month for 1 day/2.5 hour class for 2 year old session.
- \$2025.00 annual - \$225.00 per month for 2 day/2.5 hour class for 3 year old sessions.
- \$2475.00 annual - \$275.00 per month for 2 day/4 hour class for 4 year old session.
- \$3465.00 annual - \$385.00 per month for 3 day/4 hour class for 4 year old session.
- \$4410.00 annual - \$490.00 per month for 5 day/4 hour class for Kindergarten session.
- Class Extension Program is a variable cost at \$8.00/day for the 3 year old sessions only.

Tuition is due as follows:

- September 2024, tuition is due at Orientation in August 2024 or the first week of school.
- October 2024 through May 2025, tuition is due the first week of each month. Ask us about AUTO PAY!

Tuition Policies:

- Tuition is based on the yearly cost of operating the Preschool & Kindergarten This includes staff salaries, snacks and educational materials. This yearly tuition is broken into 9 equal payments for the convenience of our Preschool & Kindergarten families. Therefore, no refunds are given for holidays, absences, snow days, or pre-announced no-school days stated on the annual calendar, including days of staff training off-site. Snow make-up days may be provided if there is an excess of snow days.
- Tuition must be paid every month in order to keep your child’s place in his/her class. This includes the month your child begins attending the school through the month of May.
- **A late fee of \$15.00 may be applied to tuition that is past due.**
- A 10% discount is given to Prince of Peace Lutheran Church members and for the second child in families with two enrolled children.

Note: Please refer to the Parent Handbook for a fuller description of these policies. Also, please feel free to consult the Director with your questions and/or needs.

I/We have read and understand these costs, due dates, and policies, and agree to pay on behalf of:

1st Child’s Name: _____ \$ _____ per month

2nd Child’s Name: _____ \$ _____ per month

Signed/Date: _____ Relationship to child: _____

Signed/Date: _____ Relationship to child: _____

Forms of payment include: check, cash or credit card. Please note, a 3% fee is charged to all credit card transactions.

*Please make checks out to: **Prince of Peace Preschool***

Ask us about our Auto Pay system!



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Photograph Use Release Form

As your child participates in the program throughout the year, we would like to take pictures to post at Church/School, put in Power Point Presentations, or to use in printed materials. Pictures may also be used on our school's webpage for marketing or advertising purposes, as well as on our Facebook & Instagram pages. Occasionally we would like to use photographs of the parents and family, as well. Please check the appropriate box below, sign, and date this form. Your signature below and a check in the appropriate "yes" box, gives your consent for your child/children, and/or yourself.

Yes, I give permission for use of photographs of my children, family and/or self to be used by Prince of Peace Preschool & Kindergarten and Church, as well as online platforms (ex: Webpage, School Facebook page and School Instagram page.)

Yes, I give permission for use of photographs of my children, family and/or self to be used by Prince of Peace Preschool & Kindergarten and Church only. No social media use.

No, I do not give my permission for use of photographs of my children, family and/or self to be used by Prince of Peace Preschool/Kindergarten or Church in any form.

Name(s) of Children, Family & Self:

Signature: _____ Date: _____



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Summer Camps 2024

Come join the extra summer fun and learning! Prince of Peace Preschool & Kindergarten is happy to announce that we are again hosting Summer Camps this season. We will have art, recreation, reading, math, writing, dramatic play, games, music, Bible and theme-based science or social studies; all age-appropriate. Each camp is four days long and are hosted in June and August this year. All camps will run *Monday-Thursday* and go from *9am-12pm*. Our camps are open to Preschool students (age 3-5 years old's who are potty trained) and Kindergarten to Second Grade (age 3-8 years old) Have fun with new and old friends, keep up your school skills and prepare for fall classes!

Learning, snacks, crafts, the love of Jesus and FUN are all included!!

If registering for POP Preschool & Kindergarten as well, only fill out the details below. Then turn in this page with your child's \$85.00 tuition to hold your spot. If *not* a POP Preschool & Kindergarten student, please complete the Registration Enrollment Application, Medical Release & Photo Release Form. Then turn in with the bottom of this page and your child's \$85.00 tuition. *Summer Camp tuition is due by the last day of school unless other arrangements are made; or a late fee of \$15 will be added. This helps us to plan class sizes, materials, snacks and staffing for these camps. We appreciate your cooperation. If you have any questions or concerns, please reach out to the Director, Amanda.*

Child's Name: _____ Male Female

Today's Date: _____ Child's Age: _____ Grade Completed: _____

Parent's Names: _____

Allergies: _____

Current POP Student: Need to submit additional paperwork:

Please circle your class preference:

Camp & Theme	Dates	Time	Cost
June – "Animals Galore" *Farm & Forest friends, Water creatures & Dino day!*	June 17 – June 20	9:00am-12:00pm	\$85.00
August – "Great Outdoors" *Wooded Forest, Desert Sands, Tundra Chills & Tropical Oasis*	August 12 – August 15	9:00am-12:00pm	\$85.00

Office use only – Non POP Student Paperwork Submitted:
App Medical Photo